

**2023-2024 SRP/Teacher OF THE YEAR
SELECTION TIMELINES**

August 10	Employee Relations sends letter in their newsletter to worksite supervisors informing them of beginning of selection process for Worksite SRP/Teacher of the Year.
August 15	USEP will send notices to Building Reps to elect members of the Worksite Selection Committee.
August 29	Deadline to report to USEP the members of the Worksite Selection Committee.
September 6 -28	Worksite Selection Committees conduct nominations and election of Worksite SRP/Teacher of the Year.
September 9	USEP holds an orientation for Worksite Selection Committee members via Zoom from 1:00 to 3:00 p.m. USEP provides selection criteria to Worksite Selection Committees.
September 30	Deadline to notify USEP of Worksite SRP/Teacher of the Year.
October 6	USEP provides application to compete for District SRP/Teacher of the Year to all Worksite SRP/Teachers of the Year.
October 13	USEP provides a listing of Worksite SRP/Teacher of the Year to Employee Relations & Communications Departments.
October 20	Deadline for receipt of District SRP/Teacher of the Year applications.
October 26	USEP selects members of District SRP/Teacher of the Year Selection Committees, notifies Employee Relations and requests worksite supervisors release SRP on Nov. 9-10 & 15, 2022, and Teachers Nov. 4 & 7 & Nov. 16-18, 2022.
November 4 & 7	Teacher District Selection Committee meets to determine three (3) finalists and notifies Employee Relations and Communications.
November 9 & 10	SRP District Selection Committee meets to determine three (3) finalists and notifies Employee Relations and Communications.
November 15	SRP District Selection Committee visits worksite of three (3) finalists and selects the District SRP of the Year.
November 16 – 18	Teacher District Selection Committee visits worksite of three (3) finalists and selects District Teacher of the Year. Employee Relations and Communications notified.
December 2	Employee Relations, Communications and Pasco Education Foundation notified.
February TBD - West Side Awards	Announcement of Pasco County SRP/Teacher of the Year at the Awards Celebration. Finalist notified of State timeline for Applications.
February TBD – East Side Awards	Announcement of Pasco County SRP/Teacher of the Year at the Celebration. Finalist notified of State timeline for Applications.
January TBD	Recognition of District SRP/Teacher of the Year.
February TBA	Postmark deadline for Florida State SRP /Teacher of the Year application to DOE.