

**USEP  
LEADERSHIP INCENTIVE PROGRAM**

**PLEASE NOTE: This checklist and all verifications must be returned to your assigned Business Representative by May 15, 2017. No exceptions.**

**NAME:** \_\_\_\_\_ **WORKSITE:** \_\_\_\_\_

**The Leadership Incentive Program consists of four parts. Each part may be earned independently of the other. The USEP Building Representative may complete one, two, three, or four of the parts. The rebates are as follows:**

- |  |   |
|--|---|
| <b>1. Membership Recruitment and Retention</b> | <b>Up to twenty percent (20%) of dues</b> |
| <b>2. Checklist</b>                            | <b>Up to forty percent (40%) of dues</b>  |
| <b>3. Training</b>                             | <b>Twenty percent (20%) of dues</b>       |
| <b>4. Meetings</b>                             | <b>Up to twenty percent (20%) of dues</b> |

**MEMBER RECRUITMENT AND RETENTION INCENTIVE**

<b>DENSITY</b>	<b>REBATE</b>
<b>Increase and Maintain Combined Density up to 2.9%</b>	<b>10% of Dues</b>
<b>Increase and Maintain Combined Density from 3.0% - 4.9%</b>	<b>15% of Dues</b>
<b>Increase and Maintain Combined Density over 5%</b>	<b>20% of Dues</b>
<b>Maintain Combined Density all year at 70%</b>	<b>20% of Dues</b>

% \_\_\_\_\_

**NOTE:** The worksite must maintain or increase the number of members and/or density to be eligible

**CHECKLIST – 40% Total**  
**Must complete Parts I, II, and III**

**Part I: Mandatory**

**Must complete ALL of the following for checklist incentive: 20%** % \_\_\_\_\_

- \_\_\_\_\_ Bulletin Board
- Please attach a photograph
- \_\_\_\_\_ Submit results of all USEP Building Rep elections
- \_\_\_\_\_ Hold two Fall semester worksite meetings and two Spring semester worksite meetings
- Please provide date, topic, and attendance of meetings
  - one meeting must include Officer, Benefits Partner or Business Representative
- \_\_\_\_\_ Develop a worksite map
- Please attach map

**Part II: Choose two of the following for checklist incentive: 10%** % \_\_\_\_\_

- \_\_\_\_\_ Monthly Principal Meetings (At least four (4))
- Please attach at least two (2) examples of your minutes, bulletins, or agenda with dates and attendance of the meetings
- \_\_\_\_\_ Membership and attendance on a USEP Committee
- Provide dates of attendance
- \_\_\_\_\_ Participation in USEP political/legislative function(s)
- Please list activity and dates

\_\_\_\_\_ Membership and attendance on a District Committee  
• USEP Representative on \_\_\_\_\_ Committee

\_\_\_\_\_ Attend two contract negotiations sessions  
• Please provide dates \_\_\_\_\_

\_\_\_\_\_ Enlist member involvement in a union activity  
• Member's name \_\_\_\_\_  
• Activity \_\_\_\_\_

\_\_\_\_\_ Membership and attendance on any of the following: SAC/PTA/PTO/SAF/School Board Meeting  
• Attach agenda and dates

**Part III: Choose ONE of the following for checklist incentive: 10% %\_\_\_\_\_**

\_\_\_\_\_ Hold an informal meeting on a contract violation  
• Principal/Supervisor name \_\_\_\_\_  
• Contract Violation  
• Date \_\_\_\_\_

\_\_\_\_\_ represent a member at a disciplinary meeting  
• Principal/Supervisor name \_\_\_\_\_  
• Member's Name  
• Date \_\_\_\_\_

\_\_\_\_\_ Collaborate on presentation through resolution of a grievance  
• Business Representative Name \_\_\_\_\_  
• Outcome \_\_\_\_\_

\_\_\_\_\_ Other Union representational activity  
• Describe \_\_\_\_\_

\_\_\_\_\_ Organizing a Class Action Grievance

**TRAINING 20% %\_\_\_\_\_**

\_\_\_\_\_ Attend two of three Leadership training sessions  
(Rep Rally, Leadership Training in Oct., Jan./Feb., April)  
• Will be verified through the USEP Office

**MEETINGS INCENTIVE 20% Total**

\_\_\_\_\_ Attend two Regional Meetings **10%** %\_\_\_\_\_  
• Will be verified through the USEP Office

\_\_\_\_\_ Attend five of eight Rep Council Meetings **10%** %\_\_\_\_\_  
• Will be verified through the USEP Office