

MEMORANDUM

March 27, 2018

TO: ALL INTERESTED DELEGATES

FROM: Don Peace, President

SUBJECT: Information for Attendance at 2018 NEA and AFT Conventions

USEP is accepting nominations for members who wish to run as delegates to the following conventions:

NEA Representative Assembly, Minneapolis, MN, June 30-July 5, 2018

AFT Convention, Pittsburgh, PA, July 13-16, 2018

Delegates will serve a leadership role by influencing the direction of our national affiliates. In the past, delegates have voted on such items as proposed dues increases, constitutional amendments and candidates running for affiliate offices. Delegates also attend a variety of workshops, committees and constituency caucuses. **There is an expectation that each NEA delegate will raise \$180.00 as a contribution to the NEA Children's Fund.**

USEP will make arrangements for air fare and hotel and will supply delegates with a per diem based on the **USEP TRAVEL POLICY**. Delegates must be prepared to pay unexpected out of pocket expenses not covered in **USEP TRAVEL POLICY**. Except in case of emergency, delegates who cancel will be expected to reimburse USEP for any non-refundable expenditures made on their behalf (see **USEP REPRESENTATION POLICY**.)

In order to run as a delegate, you must be a dues paying member in good standing as of January 15, 2018. **Nomination forms must contain the signatures of two members of USEP in good standing, the candidate's signature and be received at the USEP office by 4:30 P.M., Tuesday, April 10, 2018 to qualify for candidacy.** Facsimile copies are not acceptable and will be deemed invalid. Candidates receiving the largest number of votes cast (Plurality) shall be declared elected. Please note that that only SRP members can nominate an SRP delegate, and only Instructional members can nominate an Instructional delegate. Delegates elected must sign and return **USEP REPRESENTATION POLICY** by deadline to be considered.

ELIGIBILITY FOR NOMINATING AND/OR VOTING IN THE ELECTION REQUIRES MEMBERSHIP BY FEBRUARY 27, 2018.

ELECTION TIMELINES

Tuesday, April 10, 2018—Deadline for nominations to be received at USEP

Thursday/Friday, April 12-13, 2018—Ballots sent to worksites

Friday, April 13-Monday, April 23, 2018—Voting at worksites

**Wednesday, April 25, 2018—Deadline for ballots to be returned to USEP for counting
(DUE BY 4:30 P.M.)**

Friday, May 11, 2018—Deadline for elected delegates to return signed USEP REPRESENTATION POLICY to USEP (DUE BY 4:30 P.M.)