

USEP REPRESENTATIVE POLICY

USEP believes it is in our best interest to send delegates/representatives to various state and national events, as funds permit.

Attendees are expected to submit a written, or in some cases, an oral report to the USEP Executive Board or Rep Council following event attendance. Delegates are required to check in prior to and attend all event business meetings. Failure to attend business meetings could lead to Executive Board preventing future event attendance.

All attendees will receive a letter with estimated costs, instructions and event protocol. Each member representing USEP must sign this policy and return it within two weeks of notification to USEP to ensure representation at the event.

Except in the case of emergency, delegates/representatives who fail to attend required events shall forfeit their right to union leave, any expense reimbursement, and may be required to reimburse USEP for any costs associated with their non-attendance. Outstanding debt to USEP will be deducted from any accrued Leadership Incentive monies due the representative.

Adopted by Executive Board, November 14, 2017

(Replaces Policies of Feb. 7, 1995 and Jan. 26, 1999)